



***Immaculate Conception***  
***Parent Teacher Organization Elective Hours***  
***Sign - Off Sheet***  
***2008-2009***

*As part of your Immaculate Conception PTO service hour's obligation, 34 total parent hours are required (19 for single parents). Four of your hours must be completed during our Annual Monte Carlo Fundraiser. The remaining 30 hours are elective. Please see the Parent Commitment of Service section of the PTO Reference Guide for elective hour opportunities.*

*To fulfill this requirement complete the date, event/activity, and the total time worked on the sign-off sheet. Have your hours verified by the person in charge and have them sign your sheet. Turn in your sign-off sheet at each General PTO Meeting or in the school office. New sheets are available in the school office and may also be printed off the school website. Please retain a copy for your records.*

**PLEASE PRINT ALL INFORMATION CLEARLY**

*Oldest student's Grade:* \_\_\_\_\_

*Oldest student's Name:* \_\_\_\_\_

*Parent's Name:* \_\_\_\_\_

	<i>Date</i>	<i>Event</i>	<i>Time Worked</i>	<i>Authorized Signature (Must be legible)</i>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

*First Sign-off Sheet Due **NO LATER** than December 1, 2008*

*Second Sign-off Sheet Due **NO LATER** than April 3, 2009*

*Final Sign-off sheets due **NO LATER** than May 29, 2009*